

TanRoads User Guide

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Information Sheet

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Amendment Record

Release	Date	Prepared By	Independently Verified By
Issue A	22/05/08	Ashley Warner	Roger Preston
Issue B	02/06/08	Brian Dunning	Ruth Shepherd

Starting the Application

There are two methods of starting the TanRoads Weighing application:

Double click on the desktop icon



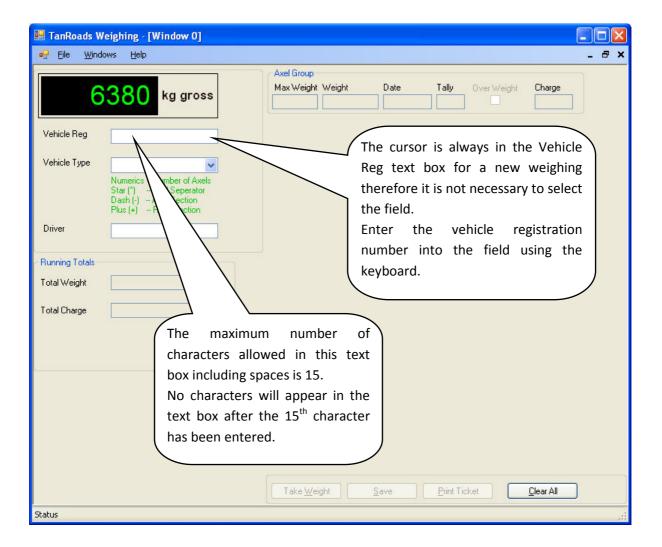
Single left mouse click on Start-All Programs – BRD Computer Services – TanRoads.



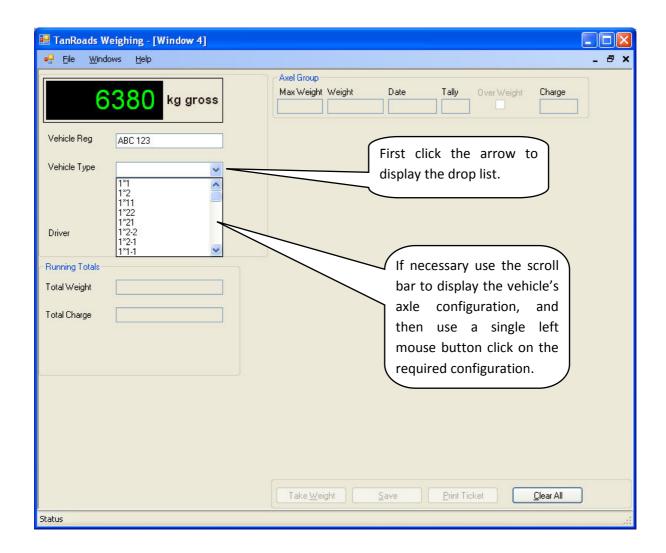
Performing a Weighing

Starting from a new weighing where the weighing form is empty, the three fields of Vehicle Reg, Vehicle Type and Driver need to be completed before a weight can be taken.

Entering the Vehicle Registration



Selecting the Vehicle Type (axle configuration)



Keyboard alternative to using the mouse:

- 1. Use the Tab key once to move the cursor to the Vehicle Type field
- 2. Use the down arrow key and step through each vehicle type until the required axle configuration is displayed. (The Page Up, Page Down, and up arrow keys can also be used to select the vehicle configuration.)

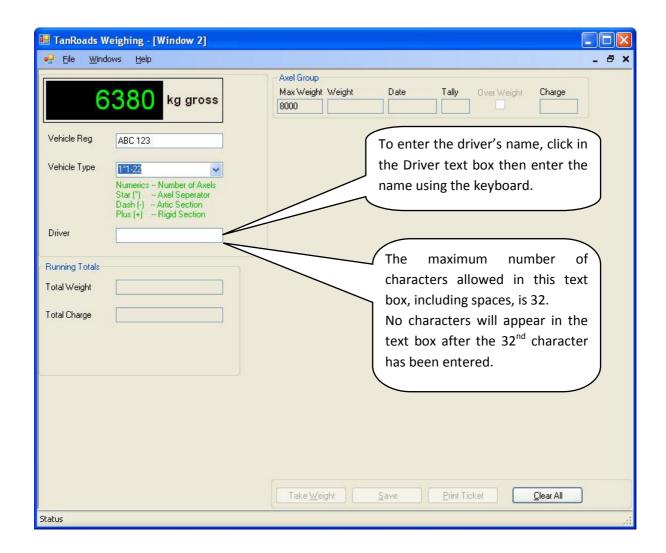
Alternative to 2

Use the Alt + down arrow key to display the drop list, then the required axle configuration can be highlighted using the Page Up, Page Down, up arrow and down arrow keys, and use either the Enter Key or Alt + up arrow key to select the vehicle type and close the drop list.

Note:

Any manual modification of the selected vehicle type will be ignored by the system.

Entering the Driver's Name



Keyboard alternative to using the mouse:

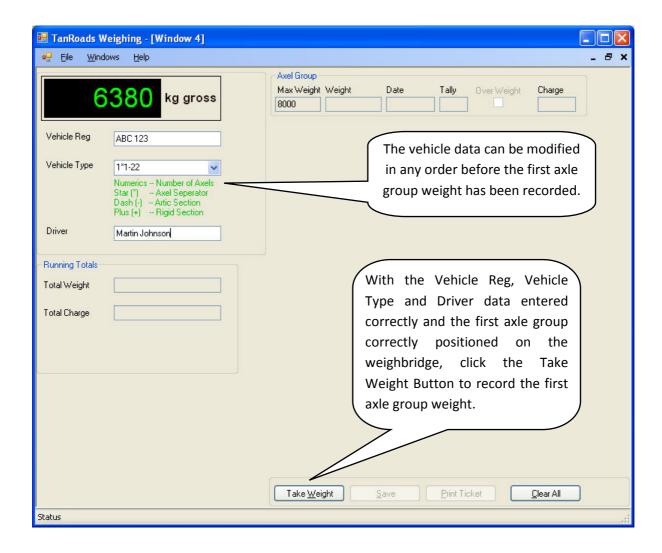
- 1. Use the Tab key once to move the cursor to the Driver text box
- 2. Enter the driver's name using the keyboard

Note:

The apostrophe or single quote character is used to indicate the start and end of a string and is therefore invalid for user input in this software. If this character is used from the keyboard it will be replaced by the acute symbol (i.e. when ' is typed it is replaced by `)

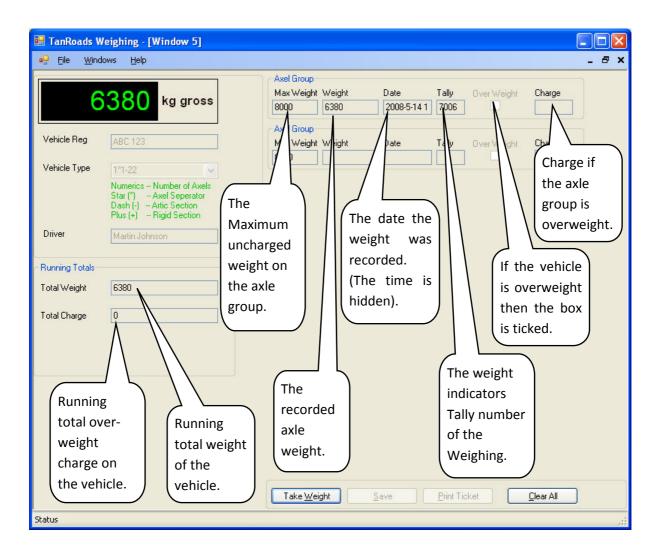


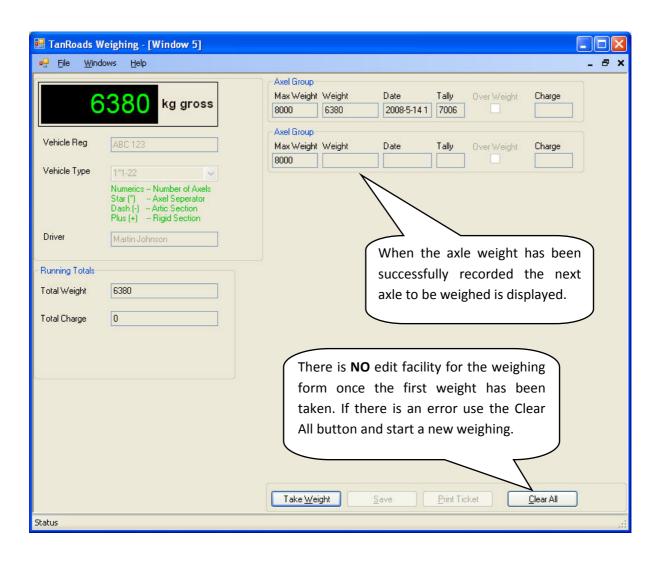
Taking the Weight of the First Axle

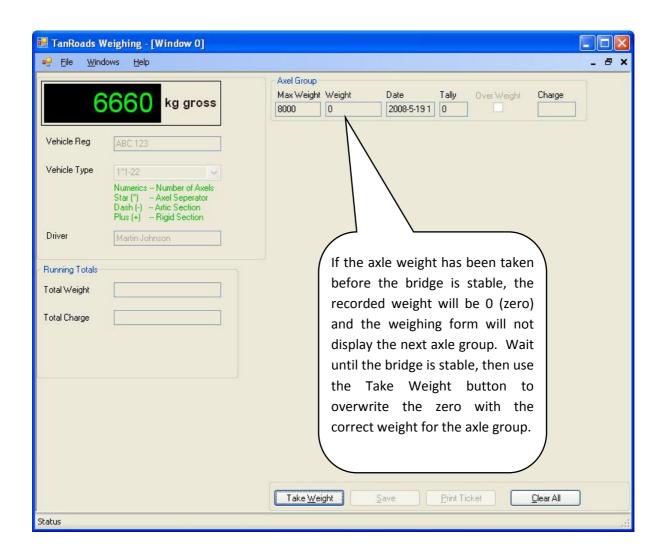


Keyboard alternative to using the mouse:

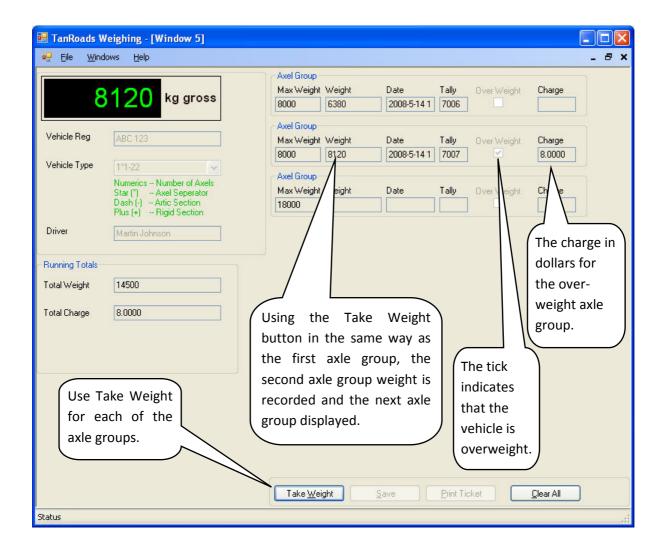
- 1. If the last item entered was the Driver Name then use the Tab key to highlight the Take Weight button
- 2. Once the Take Weight button is highlighted, using either of the Enter keys will record the weight.
- 3. If the Take Weight button is not highlighted with the single use of the Tab key, then keep using the Tab key until the Take Weight button is highlighted (Shift + Tab reverses the tabbing order).
- 4. Also the Alt + w keys (using an upper or lower case w) will record the displayed weight.





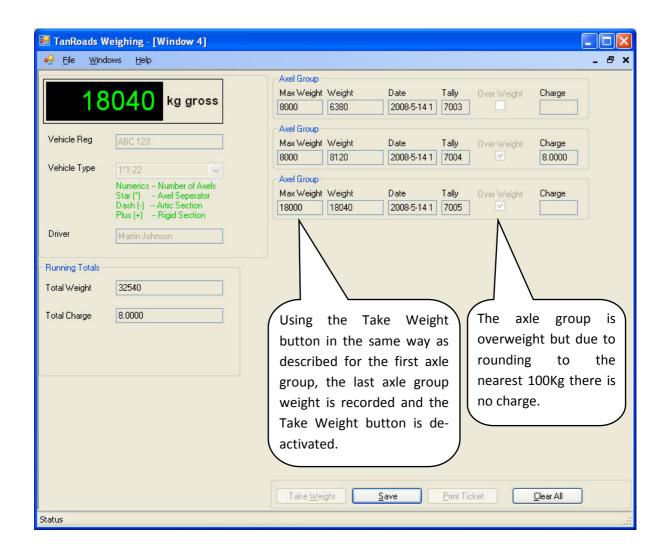


Taking the Weight of the Remaining Axles



Keyboard alternative to using the mouse for further axles:

- 1. When the last axle weight has been successfully completed the Take Weight button is automatically highlighted.
- 2. Use either of the Enter keys to record the axle weight of the transaction.
- 3. If the Take Weight button is not highlighted use the Tab key to highlight the button (Shift + Tab reverses the tabbing order).
- 4. Also the Alt + w keys (using an upper or lower case w) will record the axle weight.



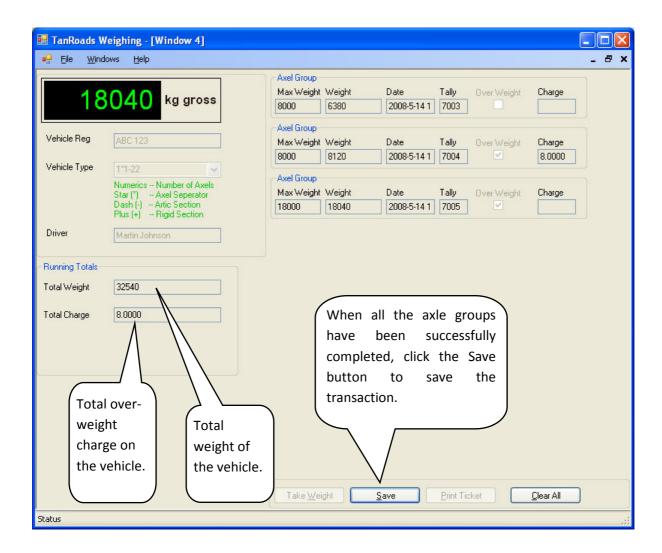
Overweight axle groups round to the nearest 100Kg

The weight indicator already rounds the weighing to the nearest 20Kg

Rounding values

- If the last two digits are 00 then no rounding is performed.
- If the last two digits are 20 then the charge rate is rounded down to the next nearest 100Kg.
- If the last two digits are 40 then the charge rate is rounded down to the next nearest 100Kg.
- If the last two digits are 60 then the charge rate is rounded up to the next nearest 100Kg.
- If the last two digits are 80 then the charge rate is rounded up to the next nearest 100Kg.

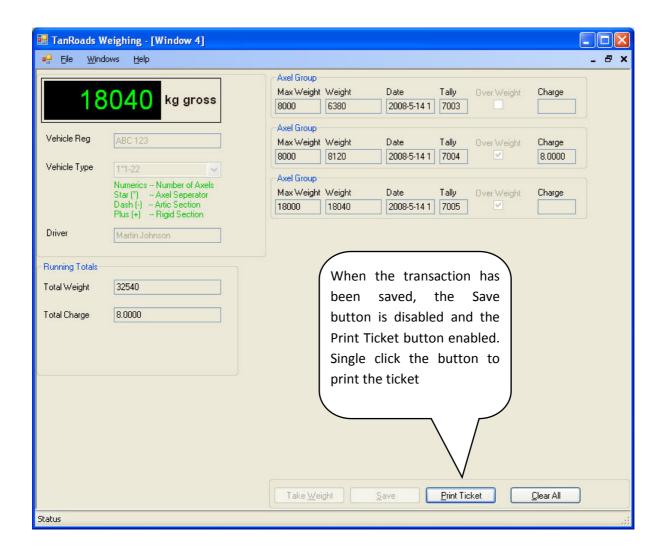
Saving the Transaction



Keyboard alternative to using the mouse:

- 1. When the last axle weight has been successfully completed the Save button is automatically highlighted.
- 2. Use either of the Enter keys to save the transaction.
- 3. If the Save button is not highlighted use the Tab key to highlight the button (Shift + Tab reverses the tabbing order).
- 4. Also the Alt + s keys (using an upper or lower case s) will save the transaction.

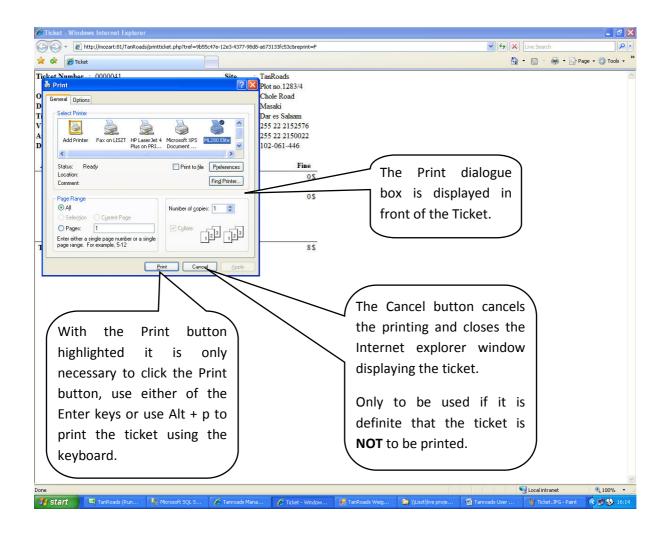
Printing the Ticket

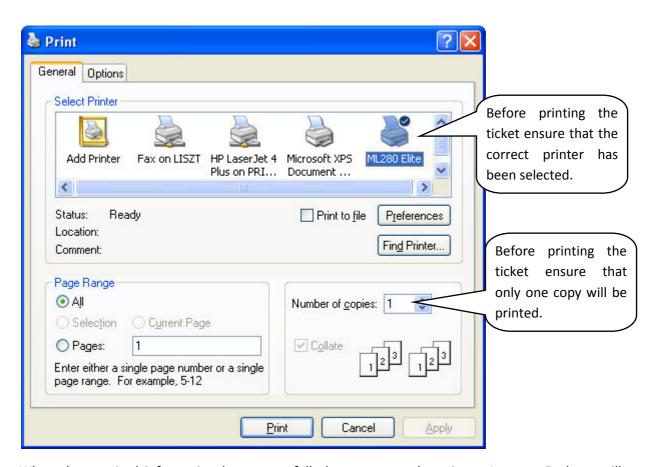


Keyboard alternative to using the mouse:

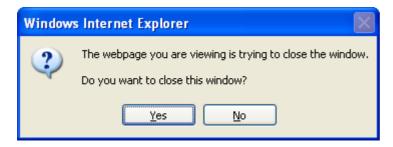
- 1. When the transaction has been successfully saved the Print Ticket button is automatically highlighted.
- 2. Use either of the Enter keys to start the ticket printing process.
- 3. If the Print Ticket button is not highlighted use the Tab key to highlight the button (Shift + Tab reverses the tabbing order).
- 4. Also the Alt + P keys (using an upper or lower case P) will start the ticket printing process.

The method of printing the ticket is using standard Internet Explorer technology.





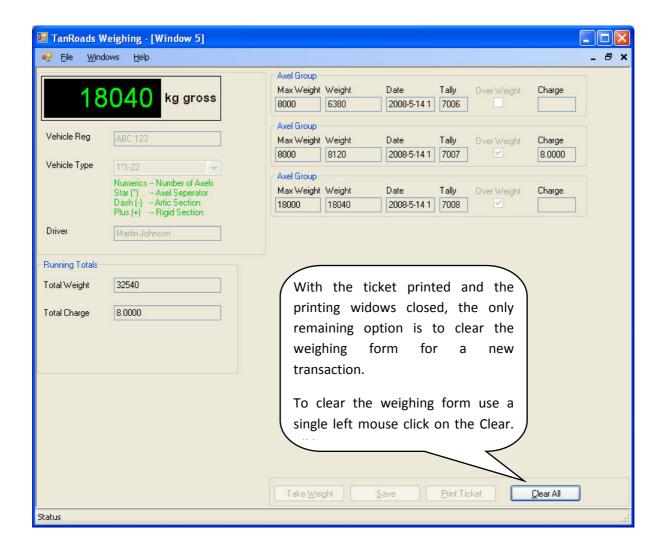
When the required information has successfully been sent to the printer, Internet Explorer will automatically try to close and the following dialogue box will be displayed, the Internet Explorer window needs to be closed.



To complete the message box and close Internet explorer.

- 1. Use a single left mouse button, click on the Yes Button
- 2. The Yes button is automatically highlighted so by using either of the Enter keys the Yes button will be activated.
- 3. If the Yes button is not highlighted use the Tab key to highlight the button (Shift + Tab reverses the tabbing order).
- 4. Also the Alt + y keys (using an upper or lower case y) will activate the Yes button.

Clearing the Weighing Form for the Next Weighing



Keyboard alternative to using the mouse:

- 1. The only available option is Clear All, hence the button is highlighted and either of the Enter keys will activate the button
- 2. Also the Alt + c keys (using an upper or lower case c) will activate the Yes button.

Note:

The Clear All button can be used at any time, if there is an error in the vehicle data or the weighing, then use the Clear All button and restart the transaction from the beginning.

About

To get the information about how to contact Shering for support, click on Help, About.



On the screen it contains the version and contact details. Click Ok to close.

